

C.2.12 (Policy) Emergency Management

Responsible Department: Enterprise Risk Management

Board Adoption: 10-28-14

Last Board Action: 10-28-14

Emergency Management Policy

This policy is the foundation for emergency management throughout the District. Alamo Colleges is devoted to protecting all of its employees, students and visitors whenever an emergency incident affects the District.

The College District shall develop and maintain an Emergency Management Program that can be implemented on short notice to ensure optimum safety for students, employees and visitors when there is a threat from any incident in the all-hazards environment, which includes natural, technological and human-caused conditions. This support extends to employees and students who are away from the District on official business, if they encounter emergency situations. Life-saving preparations and actions take precedence over any other consideration in the operations of the District.

The Alamo Colleges' Emergency Management Program addresses coordination with external response agencies for an ongoing threat, in order to preserve life, property and the environment.

Alamo Colleges is committed to creating an effective emergency management program that meets or exceeds all emergency best practices, laws and regulations.

The Emergency Management principles for the Alamo Colleges are:

1. Protection of human life is the first and most important concern at all times.
2. Emergency strategies within the Emergency Management Program plans and procedures include directives for preparedness, response, recovery and mitigation for recognized threats.
3. Emergency management is a core requirement of the National Incident Management System, including the use of the Incident Command System structure for response to immediate or ongoing threats.
4. Maintenance and promotion of accurate and consistent information regarding an emergency reduces the level of anxiety of the Alamo Colleges' stakeholders.
5. Training of emergency response and recovery teams increases our ability to protect life, property and the environment when emergencies strike.
6. Emergency management is improved by coordination with other emergency management organizations to acquire and use best practices.

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To support the implementation of this policy, the Alamo Colleges' Enterprise Risk Management Department, through its Emergency Management Program, will:

- * Use the Alamo Way framework to develop and deliver measurable objectives and targets to ensure the quality and value of the Emergency Management Program;
- * Collaborate with internal and external stakeholders in supporting mitigation strategies to identify, eliminate, and/or implement controls against potential hazardous conditions that threaten the Alamo Colleges' community;
- * Develop plans and procedures that meet or exceed applicable laws, standards and best practices for emergency management;
- * Actively involve employees, students and visitors when establishing operational plans for emergency incidents anywhere within the District.
- * Train, equip and test Alamo Colleges' employees to respond and recover from emergencies that are most likely to occur, based on hazard and threat analysis;
- * Provide recommendations for corrective actions to improve emergency operations;
- * Promote emergency management concepts through training and information outreach techniques and opportunities that increase awareness; and
- * Promote accountability for emergency readiness at every College campus and District Office.

Procedure [C.2.1.1](#) Evacuation Plans

Legal Reference – TACC Policy reference Manual

CGC(LEGAL)- Safety Program – Emergency Plans and Alerts